Your search results will be displayed as such:

Select the apprenticeship you would like to view; you will see a summary page with working hours, salary, apprenticeship level, duration, qualification details, closing date and, most importantly, an 'apply now' button.

There will be an online application to complete. From the apprenticeships I have selected, there are a number of questions they like to ask (besides name and address…etc…):

1. What are your main strengths? (4000 characters)
2. What skills would you like to improve? (4000 characters)
3. What are your hobbies and interests? (4000 characters)

(4000 characters is around 1 side of A4 on Microsoft Word; this is a maximum, not a guide length)

With Some apprenticeships you can upload a CV and a Cover Letter. These documents are extremely important as they are what the potential employer sees about you. You should spend some time perfecting these. Use an online template to do this.

Applying for an Apprenticeship

A Step-by-Step guide:

The first thing to do is sign in to your 'find an apprenticeship' account. When you have done so, you can then begin to search. You will encounter the following screen:

Here is your space for entering a job title you are interested in

This should be pre-set to your registered address

You can adjust this from 2 miles to a national search

Find an apprenticeship
Search and apply for an apprenticeship in England

Search   Browse   Saved searches

Keywords (optional)
Can include job title, employer or reference number

All

Your location
Enter postcode, town or city or use current location

WS6 7JQ

Within

5 miles

Apprenticeship level

All levels

Only show
☐ Disability Confident

Search

Reset search options

Help

❓ How to search for an apprenticeship (interactive walkthrough)

0800 015 0400

Contact us

About apprenticeships

Find a traineeship

From 'intermediate' to 'masters degree'. Each apprenticeship you apply for will give you minimum grade requirements anyway

When you have entered your desired details, click 'Search'. Please see my example:

Find an apprenticeship
Search and apply for an apprenticeship in England

Search   Browse   Saved searches

Keywords (optional)
Can include job title, employer or reference number

All   data analyst   ✕

Your location
Enter postcode, town or city or use current location

WS6 7JQ

Within

15 miles

Apprenticeship level

Higher

Only show
☐ Disability Confident

Search

Reset search options