

Registering on the 'Find an apprenticeship' website

A Step-by-Step guide:

The first thing to do is to go to the following website:

<https://www.findapprenticeship.service.gov.uk/signin>

The screenshot shows the 'Find an apprenticeship' website. At the top, there is a black header with the 'GOV.UK' logo and the text 'Find an apprenticeship'. Below the header, there is a link to 'Sign in / Create account'. A message box states: 'You've successfully signed out. [Finished with this service and give feedback](#)'. Below this, there are two main sections: 'Sign in' and 'New to this service?'. The 'Sign in' section has fields for 'Email address' and 'Password', a link for 'I can't access my account', and a 'Sign in' button. The 'New to this service?' section explains that users must 'create an account' (the word 'create' is circled in red) and lists benefits of creating an account, such as applying for apprenticeships and tracking applications. There is also a link to 'Activate your account'.

1. Click on 'create an account' (pictured above)
2. You will then be prompted to enter your name, date of birth, address, email address, phone number and a password (more than 8 characters, 1 capital letter and a number!)
3. When you have done this you will be asked to confirm your email address (they will send you a code to enter); and then some basic data collection 'stuff'.
4. When you have done this, you are ready to start searching for apprenticeships.